



## **Mission**

The PHP Foundation is dedicated to building healthier communities by addressing the health and wellness of low-income, high-risk individuals.

## **2026 GUIDELINES FOR GRANTSEEKERS**

### **Grantmaking**

The PHP Foundation awards its grants to tax-exempt private agencies or public charities, as defined by the Internal Revenue Service, that demonstrate programming that advances their mission.

Funds are used to support charitable organizations in the following communities served by PHP: Adams, Allen, DeKalb, Huntington, Kosciusko, LaGrange, Noble, Steuben, Wabash, Wells, and Whitley.

**Please note: Previous grantees from counties outside of those listed above may still apply.**

### **Limitations/Restrictions**

The PHP Foundation does not award grants to:

- Individuals
- For-profit organizations
- Endowment campaigns
- Scholarships
- Program-related investments

\*The PHP Foundation does not fund programs that have already been completed. Please submit your request well in advance of your program's start date whenever possible.

The PHP Foundation is open to all other types of grantmaking, including:

- General operating
- Emergency grants
- Capacity building
- Seed funding for new ideas
- Challenge/matching grants
- Capital grants
- Project/program support
- Innovation grants for organizations to bring forth new and innovative solutions
- Collaborative applications

### **Grant Cycles**

The PHP Foundation will have two annual grant cycles, one in the spring and one in the fall. The Foundation will also offer a rolling Emergency Grant opportunity as a separate grant program throughout the year.

Grantees may only apply one time per calendar year for the same type of grant request. Organizations may apply multiple times per year if they are requesting different types of funding (i.e., operational, programmatic, capital, etc.).

**Spring/Fall Grant Cycles:**

- Maximum of \$300,000.
- Applicants must complete an eligibility quiz before completing a Letter of Intent. Letters of Intent will be reviewed before grantees are invited to apply to complete a full application.
- There will be minimal reporting for most grantees. If a grantee receives a grant over \$100,000, they must complete a more detailed final report.
- Reporting for the two seasonal grant cycles will include: numbers served, what outcomes were met as part of the work, and other partners or collaborators.
  - Please note: Low income is defined by PHP Foundation as 80% of the median Indiana income as defined by the Healthy Indiana Plan (HIP). This equates to \$48,000 for a single person and \$64,000 for a family of four.

**Emergency Grants:**

- Maximum of \$25,000.
- Applicants are required to complete an eligibility quiz before filling out a brief application.
- Minimal reporting will be required.

**Size of Grants**

The PHP Foundation does not predetermine funding levels. Applicants should request the amount that meets the need, at a level that is consistent with the organization's capacity and other anticipated or received support.

**Duration of Grants**

Grants are typically made for a one-year period, from year to year. Unless specifically notified differently by the PHP Foundation, applicants may apply for continuation of a previously funded purpose or program.

## **Application Process**

The PHP Foundation will offer two grant cycles this year. The following information describes the Foundation's grant application process:

### **Cycle 1**

#### **Step 1 – Eligibility Quiz and Letter of Intent**

Applicants must complete an eligibility quiz before completing a Letter of Intent. Letters of Intent will open on January 5, 2026, and close on January 25, 2026. Letters of Intent will be reviewed before grantees are invited to apply to complete a full application.

Those grantees invited to submit a full application will be notified in late February 2026.

#### **Step 2 – Grant Application Process (limited to those approved in Step 1)**

The grant application process will open on March 2, 2026, and close on March 22, 2026. Applications will be available through the **online portal** on the Community Foundation of Greater Fort Wayne's website.

### **Notification of Approval**

**Grantees will be notified of decisions by late May 2026.**

Those approved for funding will also receive a grant agreement outlining the payment schedule and any special terms or conditions of the grant, including reporting expectations and appropriate recognition of PHP Foundation as a funder.

### **Cycle 2**

#### **Step 1 – Eligibility Quiz and Letter of Intent**

Applicants must complete an eligibility quiz before completing a Letter of Intent. Letters of Intent will open on June 1, 2026, and close on June 21, 2026. Letters of Intent will be reviewed before grantees are invited to apply to complete a full application.

Those grantees invited to submit a full application will be notified in late July 2026.

#### **Step 2 – Grant Application Process (limited to those approved in Step 1)**

The grant application process will open on July 27, 2026, and close on August 16, 2026. Applications will be available through the **online portal** on the Community Foundation of Greater Fort Wayne's website.

### **Notification of Approval**

**Grantees will be notified of decisions by early October 2026.**

Those approved for funding will also receive a grant agreement outlining the payment schedule and any special terms or conditions of the grant, including reporting expectations and appropriate recognition of PHP Foundation as a funder.