

# How to Read Your Fund Statement



**Beginning Fund Balance** is the balance of the fund on January 1.

**Gifts** are contributions received for the fund; they are listed in detail on the right side of the report.

**Realized Gains/(Losses)** are generated from the actual selling of investments necessary to manage the Community Foundation's investment pool. If an investment (usually stocks, bonds, or mutual funds) is sold for more than was initially paid for the investment, a gain is made. A loss results when an investment is sold for less than the sum initially paid for the investment.

**Unrealized Gains/(Losses)** are generated from the change in market value of the securities in the Community Foundation's investment pool. No actual sale of securities takes place. Market values of the investments are higher (gain) or lower (loss) than the price initially paid for the investments in the pool.

**Interest and Dividends** are received from the securities held in the Community Foundation's investment pool.

**Miscellaneous Revenue** and **Miscellaneous Expenses** are the revenue and expenses that fall outside of the other line-item descriptions.

**Grants** are distributions awarded from the fund; they are listed in detail on the right side of the report.

**Administrative Fees** are fees charged quarterly by the Community Foundation to administer the fund.

**Investment Fees** are investment management, custodial, and consultant fees incurred for professional management of the Community Foundation's investment pool.

**Net Change to Balance** is the difference between total revenue and total expenses for the period.

**Ending Fund Balance** is the beginning fund balance plus the net change to balance.

**Unpaid Grant Authorizations** are the amount of grants that have been awarded and not yet paid.

**Ending Investment Balance** is the difference between the ending fund balance and unpaid grant authorizations.

**Available to Spend** (endowed funds only) is the amount available from the fund balance to award for grants. Usually this amount is calculated based on a percentage of assets in the fund as determined by the Community Foundation's Spending Policy. Any unused amount in available to spend at December 31 is not carried forward, and remains as part of the fund balance for the next year's calculation. Distributions are not required and may be taken for less than the stated available-to-spend amount.

A strong endowment will last in perpetuity when the fund balance is allowed to grow. Taking less than the suggested available-to-spend amount is one way to grow the fund balance.